



# 2021 SM4 Online Safety Learning Management System

Welcome to the course outline for your learning management system. As you review this outline, you will find some of these topics will be new to your organization such as the AJ O'Connor Learning Plan on Emotional Intelligence. Others will be a valuable refresher to your safety program such as the Fireside Partners Learning Plan entitled "Top 10 Emergency Response Priorities in the First Six Hours of a Crisis". These Learning Plans and Courses are available to everyone in your organization, including risk management and the flight crew. We welcome your feedback and stay tuned for future courses.

## Table of Contents

### Learning Plans

<b>Advanced Aircrew Academy Learning Plan.....</b>	<b>2</b>
<b>AJ O'Connor Learning Plan.....</b>	<b>3</b>
<b>Baldwin Learning Plan .....</b>	<b>4</b>
<b>Convergent Learning Plan.....</b>	<b>5</b>
<b>Fireside Learning Plan.....</b>	<b>5</b>
<b>Global Aerospace Learning Plan .....</b>	<b>6</b>
<b>MedAire Learning Plan .....</b>	<b>6</b>
<b>Prevailance Learning Plan.....</b>	<b>7</b>
<b>Pulsar Learning Plan .....</b>	<b>7</b>

### Courses

<b>Fire Safety .....</b>	<b>8</b>
--------------------------	----------



## ***AirCrew Academy Learning Plan***

### ***Module 1 - Introduction to Runway Excursion (15 minutes)***

- Know about the various business aviation runway excursions in recent years
- Identify leading causal factors in runway excursions
- State the top three focus areas to prevent a runway excursion

### ***Module 2 - Stabilized Approach (15 minutes)***

- Identify key issues of an un-stabilized approach
- Understand why Failure to Go-Around is the number one risk factor approach and landing accidents
- Review a high-profile runway excursion and the final NTSB report analysis
- Know the Go-Around Decision-Making and Execution Project's summary of recommendations
- Review the recommendations for profile, configuration, energy, and general guidelines

### ***Module 3 -Wet or Contaminated Runways (15 minutes)***

- Understand why wet or contaminated runways are a leading causal factor in runway excursions
- Review runway excursions during 2019 and 2020 that occurred on wet or contained runways
- Know the FAA recommendations
- Know the impact of not grooved and non PFC runways

### ***Module 4 -Winds (15 minutes)***

- Know that crosswind or tailwind are causal factors in runway excursions
- Review a runway excursion incident

## ***Advanced Aircrew Academy - Final Assessment***



A.J. O'CONNOR  
ASSOCIATES

### ***AJ O'Connor Learning Plan***

#### ***Module 1 - Understanding Emotional Intelligence Part 1 (15 minutes)***

- Explain what emotional intelligence means
- Identify your current emotional intelligence strengths and development needs
- Outline how our brains process emotion
- Describe the primary drivers of emotional intelligence

#### ***Module 2 - Understanding Emotional Intelligence Part 2 (10 minutes)***

- Identify and recognize the four primary Emotional Intelligence (EI) drivers

#### ***Module 3 - Building Self-Awareness (10 minutes)***

- Identify four self-awareness skill builders
- Describe how to improve your levels of self-awareness
- Outline the benefits of being more self-aware

#### ***Module 4 - Strengthening Self-Management (10 minutes)***

- Identify four self-management skill builders
- Describe how to improve your levels of self-management
- Outline the benefits of better self-management

#### ***Module 5 - Strengthening Social Skills (10 minutes)***

- Identify four social skill builders
- Describe how to improve your levels of social-skills
- Outline the benefits of better social-skills

### ***AJ O'Connor - Final Assessment***



## ***Baldwin Learning Plan***

### ***Module 1 - Safety Manager Training (10 minutes)***

- Recognize the importance of SMS
- Define why we have SMS

### ***Module 2 - SMS (10 minutes)***

- Define what SMS is
- List the safety objectives of our organization

### ***Module 3 - SMS Component Safety Risk Management (10 minutes)***

- Properly identify a hazard
- Analyze and mitigate hazards

### ***Module 4 - Safety Assurance (10 minutes)***

- Analyze data regarding safety assurance
- Implement and manage change

### ***Module 5 - Safety Promotion (10 minutes)***

- Cultivate a safety culture within the organization
- Promote safety and feedback amongst employees

### ***Module 6 - What Is Just Culture? (10 minutes)***

- Manage human error
- Define the three types of behavior choices made by employees

## ***Baldwin - Final Assessment***



### ***Convergent Learning Plan***

#### ***Module 1 - Introduction to the Blue Threat (10 minutes)***

- Define the Blue Threat
- Explain the important concepts the of Blue Threat approach to Excellence

#### ***Module 2 - Recognition of Error Types (5 minutes)***

- Recognize personal errors in the absence of negative consequences

#### ***Module 3 - Getting Back Inside the Lines (10 minutes)***

- Recognize the four reasons for noncompliance

### ***Convergent - Final Assessment***



### ***Fireside Learning Plan***

#### ***Module 1 - The Top Ten in the First Six Part 1 (10 minutes)***

- Explain what a crisis situation is
- List the steps required to respond to the crisis
- Describe the steps required to respond to crisis

#### ***Module 2 - The Top Ten in the First Six Part 2 (10 minutes)***

- List what steps to take to gain a greater awareness of the crisis
- Prioritize actions required to mitigate the crisis as much as possible
- Structure a stabilization and long term response strategy

### ***Fireside - Final Assessment***



### ***Global Aerospace Learning Plan***

#### ***Module 1 - History of Aviation Insurance (10 minutes)***

- Describe the evolution of aviation insurance
- Summarize the lineage of Global Aerospace

#### ***Module 2 - Types of Aviation Insurance (6 minutes)***

- Identify the main types of aviation insurance
- Describe what each type of aviation insurance covers

#### ***Module 3 - Certificates of Insurance (10 minutes)***

- Describe different types of Certificates of Insurance
- Explain why Certificates of Insurance are required

### ***Global Aerospace - Final Assessment***



### ***MedAire Learning Plan***

#### ***Module 1 - Introduction to Travel Risk Management (7 minutes)***

- Describe what travel risk management is and what it covers
- Identify potential travel risks
- Identify questions you should ask yourself to ensure you are prepared

#### ***Module 2 - Flight Department and Travel Risk Management (5 minutes)***

- Describe how the Flight Department's risk management works within the company's overall travel risk management program
- Identify considerations which must be made in relation to risk management by both corporate travel and Flight Departments

#### ***Module 3 - Aviation-Specific Travel Risk Management (12 minutes)***

- Identify and describe the three points of intervention
- Describe the benefits of a good travel risk management program
- Summarize the questions you should ask yourself to ensure risk is mitigated

### ***MedAire - Final Assessment***



### ***Prevailance Learning Plan***

#### ***Module 1 - Introduction to Loss of Control – Inflight (10 minutes)***

- State important facts about loss of control inflight
- Explain how Automation and Technology have made it so easy for pilots to fly
- Explain the concept of the operating envelope

#### ***Module 2 - Improving the Pilot Training Paradigm with On-Aircraft Training (10 minutes)***

- The current pilot training paradigm
- Stats that show the current paradigm is not working
- The changes that will improve safety
- Methods for making those changes

#### ***Module 3 - Pilot Startle - Defined and Mitigated (10 minutes)***

- Define 'surprise' and 'startle'
- Mitigate the effects of the 'startle' response

### ***Prevailance Aerospace - Final Assessment***



### ***Pulsar Learning Plan***

#### ***Module 1 - The Science of Fatigue (15 minutes)***

- Identify what fatigue is
- Explain what causes fatigue

#### ***Module 2 - Operational Fatigue Risk (10 minutes)***

- Define the causes of fatigue
- Mitigate the effects of fatigue using a comprehensive fatigue risk management system

#### ***Module 3 - Fatigue Risk Management (10 minutes)***

- Define common patterns of fatigue
- Utilize a fatigue risk management program to combat the effects of fatigue

#### ***Module 4 - Fitness For Duty (10 minutes)***

- Define fitness for duty as a shared responsibility
- Use the Psychomotor Vigilance Test (PVT) to test your levels of fatigue-induced impairment

- ***Pulsar Informatics - Final Assessment***



### ***Fire Safety Course***

- Outline the combustion process, fire classifications and common hazards at work
- Define the elements of a proper emergency action and fire prevention plan
- Recognize evacuation exit routes throughout the building and procedures for evacuation
- Summarize the requirements for exit routes and doors
- List the classes of fire extinguishers and the types of fires they can properly extinguish
- Describe the requirements for proper maintenance of portable fire extinguishers
- Understand the basic use of a fire extinguisher and describe PASS
- Discuss firefighting decision criteria and describe RACE